

## 2024 TEAM Fests / BUSINESS VENDOR

“X” All Dates Below You Want To Apply For

May 18 \_\_\_\_\_ July 13 \_\_\_\_\_ Sept 21 \_\_\_\_\_

Saturdays, 10am – 5pm, RAIN or SHINE  
Swasey Parkway, Exeter, NH  
Presented by TEAM and Arts Industry Alliance

TEAM & AIA are non-profit organizations committed to the promotion and cultivation of original works by local and regional artists, musicians and performers.

### Fees:

For Profit - \$100/event if 30+ Days Prior to Event \*\*\*\* \$125 After \*\*\*\*

Non Profit - \$75/event if 30+ Days Prior to Event \*\*\*\* \$100 After \*\*\*\*

Payable by check or through Venmo.

Supplies: Vendors must supply their own tents and tables.

Deadlines: *Applications MUST be received 21 days prior to event date. Applications are juried in the order received and spaces are limited.* Notification of acceptance or non-acceptance will be emailed within 2 weeks.

### Unloading, set-up, parking, and break-down

~ Set-up time is 8:00am to 9:30am. No vehicles AFTER 9:30am.

~ Site ready by 9:30am.

~ Festival starts at 10:00 am / Break down at 5:00pm

~ Each space is a pre-assigned 10x10 space (food trucks are exceptions)

Vendors can unload from the paved parkway (do not drive on the grass). Absolutely no set-up before 8:00 am. Once unloaded, vehicles MUST be moved before setting up tents or display. Hand-carrying distances may be up to 50 ft. NO vehicles can be in unload/drop-off area past 9:30am. Plan to enter the park for unloading by way of Water Street. Vendors must be set up by 9:30 am. Vendors agree to remain set up until 5:00 pm; early breakdown is NOT permitted as the public perceives the show is closing, decreasing foot traffic. No vehicles allowed for break-down before 5:00 p.m.

**Storm Policy:** This is a rain or shine event. Thank you for understanding and supporting the promotion of local arts and music.

**Display guidelines and site safety**

- Tents weights **MUST** be 25lbs minimum on each leg. No stakes or ropes to ground.
- All tall display shelves or racks must be weighted to keep from tipping.
- Boxes, materials, wrap, trash must be stored out of sight.
- During and after event, the artist must maintain a clean and undamaged site.

**Promotion and Marketing:** If you are accepted, by submitting your entry, you give TEAM/AIA the right to publish your images as part of our marketing efforts.

**TEAM Contact Information**

TEAM website / [www.TeamExeter.com](http://www.TeamExeter.com)

TEAM email / [TownExeterArtsMusic@gmail.com](mailto:TownExeterArtsMusic@gmail.com)

TEAM address / **111R Water Street, Exeter, NH 03833**

TEAM phone / **603-512-8396** / TEAM Venmo : [@TownExeterArtsMusic](#)

**NOTE:** Please keep the above information and make a copy of the APPLICATION FORM for your own records. Mail or email the original signed application to TEAM.



**2024 TEAM Arts Fests / Saturdays, 10-5pm / Business Vendor Application**

1. Fill out application completely and submit 21 days prior to event date
2. \$75/\$100/\$125 per event check made out to TEAM or Venmo
3. Sign form and enclose 2 images of your vendor set up if you have not joined us before.
4. Mail to : TEAM, 111R Water Street, Exeter, NH 03833
5. OR scan and email to : [TownExeterArtsMusic@gmail.com](mailto:TownExeterArtsMusic@gmail.com)
6. TEAM Venmo : @TownExeterArtsMusic

Name \_\_\_\_\_

Business Name \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_ Phone # \_\_\_\_\_

Website \_\_\_\_\_

Items/Services to be sold/promoted \_\_\_\_\_

“I have read this application in its entirety. I understand that TEAM/AIA shall not be liable for any claim, illness, loss or damage of any kind to my business or myself and I agree to release and hold them harmless for such liability. I understand that failure to follow any of the listed conditions and requirements (including safety for tent set-up) for participation in the Festival per the Application Form will be grounds for dismissal (without refund) from the Festival.”

Signature \_\_\_\_\_ Date \_\_\_\_\_